

Notice of Findings

Notice To: Chastiti K Martinez - Director

Facility Name: Palmers Playhouse

Owner:

Site Address: 1425 East Murray #69

City/State/Zip: Rawlins, WY 82301

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/24/2022, and investigated by Joshua Seilaff

A statement of childcare allegation, CPL-48760, was provided on 03/24/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

Explanation of Findings: It was observed at the time of the visit that the two staff who were working at the facility and considered in staff to child ratios did not have complete qualifications on file. Chastiti was brought into the facility to work as staff. Margaret is working on a variance but has to be supervised at all times by a fully qualified staff person. Michaela was sent home at the time of the visit and asked not to return until qualifications are on file or a variance has been completed allowing her to work as staff while supervised so that all qualifications can be on file. Michaela does not have central registry, sex offender, and DCI completed at the time of the visit.

Action Required: Please submit a corrective action plan to child care licensing stating what qualifications need to be on file prior to a staff person being able to work at the facility. Please include a CCL 205 itemizing the staff qualifications that you have on file and that are current and complete for each of your staff including the new hires that are going through the background check process. Future monitoring visits may occur.

Corrective Action Plan Due Date: 04/07/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 03/24/2022

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Joshua Seilaff
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Licenser Supervisor: Stoney Busch
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Phone: 307-473-3933
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Signature:

A handwritten signature in black ink, appearing to read 'J. Seilaff', written over a horizontal line.

Joshua Seilaff

Date: 03/24/2022

CC: